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# The Job

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**The Job** Project Worker

**Main Purpose** To work as a member of the team within the Rhydyfelin Community & Family Hub.

Valleys Kids is committed to the participation of local people in the provision and management of community activities. The worker will be expected to work in accordance with the charitable objectives of the organisation.

**Place of Work** Rhydyfelin Community & Family Hub / Valleys Kids Sites

**Responsible to** Centre Coordinator, Rhydyfelin Community & Family Hub

## Main Tasks

### 1. Programme planning

- Working as a member of the team, be involved in planning a programme of work that will deliver a range of wellbeing projects and activities with an emphasis on holistic learning approaches for children, young people, adults and families.

### 2. Partnership Working and Relationships

- Working as a member of the team to develop and maintain close working relationships with the community, with partner agencies and organisations.
- Working as a member of the team to provide practical assistance as and when required to community groups and individuals
- Working as a member of the team to ensure that projects and activities are planned and delivered where appropriate with partner organisations and agencies.
- Support local people to get involved in volunteering opportunities

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### **3. Community Development**

- Working as a member of the team to ensure that the values and principles of Community Development are embedded in all aspects of the work.
- Working as a member of the team to ensure that equality, diversity, wellbeing and sustainability are valued and embedded into all of the provision.

### **4. Other responsibilities**

- To support with administrative duties.
- Ensure that all Valleys Kids policies are understood and adhered to.
- Carry out any other reasonable duties as designated by the Centre Coordinator

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# THE PERSON

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## Project Worker

The person we are looking for will be able to demonstrate all or some of the following:

- Excellent communication skills both written and verbal, a willingness to listen and to use appropriate language when communicating with service users.
- Experience of community development work in working with community groups, organisations and volunteers.
- The aptitude to work as part of a team promoting team spirit creating a culture of free and open exchange.
- Willingness to an open and positive attitude to change and flexibility.
- A full understanding of and commitment to the values of equality of opportunity.
- Experience of planning programmes of work and activities to meet the needs of the service users. Programme delivery skills are desirable.
- A flexible attitude and a willingness to work outside office hours. Including evenings and weekends.
- An understanding of how poverty and social disadvantage impact upon children, young people and families
- An affinity for and an empathy with our work with disadvantaged groups.
- Good IT skills, including experience of using databases, emails and social media.

## VALLEYS KIDS

Established in 1977 Valleys Kids is a community development organisation with the commitment to work with the most challenged and most challenging children, young people and families believing that everyone has potential and our job is to release that potential.

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# The Information

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**Application Form** Completed forms should be returned to  
Lynfa@valleyskids.org  
or  
**Lynfa Hull, Admin Officer, Valleys Kids,  
1 Cross Street, Penygraig, Tonypany, CF40 1LD.**

**Closing Date** 11.59pm on the 9th December 2021

Please include a telephone number where you can be contacted (either daytime or evening as preferred).

**Interviews** Will be held in person on Friday, 17th December 2021

**Salary** The salary is £23,541 per annum, on a pro rata basis.

**Hours** Full - time 37 hours. To be worked flexibly over the week and can include evening and weekends.

**Duration:** Fixed term until 31st March 2022, with the possibility of extension dependent on further funding.

**Holidays** 25 working days per year, on a pro rata basis plus statutory holidays.

**Other benefits** Valleys Kids is an exciting place to work. It is a small organisation committed to the area and the people of South Wales. The job offers the opportunity to work with a committed, supportive team who want to do the job they do.

The organisation also offers considerable flexibility in the way staff work.

If you have any particular questions please telephone on 07729102100 and speak to Erika Taylor.

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# About Valleys Kids

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## THE VISION

Valleys Kids will be a celebration of the achievement of people who, through trying different activities and having new experiences, broaden their horizons and achieve their potential.

## THE MISSION

Valleys Kids will:

- Enable local people to develop their talents and realize their full potential.
- Enable children and young people to grow and develop through play, recreation and creative activities.
- Enable people from the local communities to develop their skills and to gain knowledge.
- Enable young people who are alienated from society to develop their self respect and help them to play a constructive role in their community.
- Encourage local people to find solutions themselves for challenges that face their community.
- Empower local communities.

## WHERE IS THE PROJECT?

Valleys Kids works mainly throughout the County Borough of Rhondda Cynon Taff and in the Valleys of South Wales. The area suffers high levels of deprivation with high numbers of unemployed, high levels of lone parent households, very high levels of debilitating long-term illness and large numbers of non-earning families. It includes some of the most deprived areas in Wales. In spite of these difficulties there is a strong sense of community and belonging typical of the valleys. It is the place where most of the people want to live. The majority have long-standing roots in the area and a great commitment to it.

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## VALLEYS KIDS 1977 - PRESENT

Valleys Kids is a registered charity. It was established in 1977 as Penygraig Community Project and has worked to release the potential within communities to help counteract the effects of social deprivation and enable people to grow as individuals and to find solutions to problems in their community. The Community and Family Hubs provide pre-school, out of school play sessions, youth clubs, 16+ groups, drama workshops, youth theatre, children's creative dance, theatre, music and dance events. As well as the four Community and Family Hubs there is a Youth Arts Project, a Future Families Project, a Hub for the Arts and Culture and a Residential Centre. Local Authority, Assemble Government, Arts Council of Wales, Trusts, Business and Individuals support the work of the organisation.

Valleys Kids won a British Urban Regeneration Association Award in November 2007.

*In 2018, We celebrated our 40th birthday with an array of events for our staff, volunteers and communities.*

*2020 was our toughest year to date but successful fundraising allowed us to deliver 2000+ essential food, care and play packs for families*